

**THE GOVERNING COUNCIL OF THE CAT FANCY
 CLUB'S MEMBERSHIP ANNUAL RETURN FORM for 2014**

NAME OF CLUB:

GCCF Club Code:

FULL GCCF MEMBERSHIP FEE : 30p per voting member

DELEGATE FEE : £35 per delegate

NB: Club membership fees are not payable for Junior, Honorary and/or any other members who do not have voting rights

PROVISIONAL GCCF MEMBERSHIP FEE : £10 Flat rate

PLEASE RETURN TO : GCCF Office, 5 King's Castle Business Park, The Drove, Bridgwater TA6 4AG

				Full	Prov
together	Number of voting members		@ £0.30 =		
with :-	No. of Delegates		@ £35.00 =		
Tick	Provisional Member Club:No of Members		Fee £10		
			TOTAL		

- | | |
|--------------------------|---|
| <input type="checkbox"/> | 1) Cheque |
| <input type="checkbox"/> | 2) BACS / Card payment (details available from the GCCF Office) |
| <input type="checkbox"/> | 3) Examined Club Accounts, including show account if applicable |

THIS INFORMATION MUST BE RECEIVED IN THE GCCF OFFICE BEFORE 1ST MAY 2015

MEMBERSHIP REPORT 2014 Type of Membership	No. Paid	Subscription Rate	Amount as shown in Club A/C	VOTING MEMBERS	
				No. of singles paid x1	No. of joint paid x2
Single memberships (UK) (1 person may vote)				No. of singles paid x1	
Joint Memberships (UK) (2 persons may vote)				No. of joint paid x2	
Senior citizen single memberships (1 vote)				No. of singles paid x1	
Senior citizen joint memberships (2 votes)				No. of joint paid x2	
Existing life/long term single memberships(1 vote)				No. of singles paid x1	
Existing life/long term joint memberships (2 votes)				No. of joint paid x2	
New Life / Long term single memberships (1 vote)				No. of singles paid x1	
New Life / Long term Joint Memberships (2 votes)				No. of joint paid x2	
Single memberships shown in a/c, paid in 2013				No. of singles paid x1	
Joint memberships shown in a/c, paid in 2013				No. of joint paid x2	
Any other voting category				No. of voting members	
Any other voting category				No. of voting members	
Any other voting category				No. of voting members	
Any other voting category				No. of voting members	
Non-voting members as shown in accounts					
Junior Memberships (no vote)					
Honorary memberships (no vote)					
<u>TOTAL SUBSCRIPTIONS PAID IN 2014 as shown in the Club's accounts</u>					
				<u>TOTAL VOTING MEMBERS IN ALL CATEGORIES</u>	

Account's examiner's confirmation of membership figures :

Signed Name in block capitals
 Address (if different from accounts paperwork)

Notes for Annual Returns

1. **ALL PAPERWORK MUST REACH THE GCCF OFFICE BEFORE 1ST MAY.**
2. **PROVIDED THEY HAVE BEEN EXAMINED, THE ACCOUNTS DO NOT HAVE TO BE APPROVED BY AN AGM BEFORE THAT DATE.
A REVISED SET MAY BE SUBMITTED IF AMENDED BY THE AGM AT A LATER DATE**
3. **IF YOUR CLUB PROVIDED A LOAN TO THE GCCF IT REFRESH PROJECT THIS MUST BE SHOWN AS AN ASSET ON THE BALANCE SHEET OR IT COULD BE TAXED ON RETURN AT THE END OF THE FIVE YEAR PERIOD.**

4. CLUB TREASURER INFORMATION

- a. Club Treasurers are asked to ensure that the name and address of the independent person examining the club's accounts is clearly shown on the account and that this same person examines and signs the Club Return membership breakdown form before it is returned to the GCCF Office.
- b. **One of the most common reasons for the return of annual accounts for more information is because it is not possible to reconcile the membership numbers with subscriptions paid.** Please use the form on the reverse of this note to show the breakdown of the membership returns for the year. The total amount of monies received should be the same as the amount shown on the audited accounts. It is very important to include the subscription rates for the club; also make sure that when joint membership figures are entered, they give the total number of members and the fee for the joint membership - frequently the figures given apply to pairs of members rather than single members.
- c. If your Club holds a show, either on its own or jointly with another club(s) in this financial year, you are reminded that the profit or deficit (or your Club's share of it) forms part of the Club Balance Sheet for the year in question and a copy of the full show account **MUST** be included with **BOTH CLUB'S** accounts to the GCCF Office.

5. COUNCIL DELEGATE INFORMATION

(For Clubs other than those with automatic rights as in the Bye-laws)

- a. 50 or more voting members entitles a BREED or SPECIALIST BREED CLUB to 1 delegate
 - b. 100 or more voting members entitles an ALL BREED CLUB to 1 delegate
 - c. 200 or more voting members entitles any club to 2 delegates (@ £35 each)
 - d. 500 or more voting members entitles any club to 3 delegates (@ £35 each)
- (Honorary and Junior members do not have voting rights)

Application **IN WRITING** may be made to the Board of Directors via the GCCF Office by 1st May 2015 for any Club which wishes to provide a delegate to Council but does not comply with the limits shown in the Bye-laws quoted above.

The Board reserves the right to grant representation different to the above in special circumstances at their sole discretion and upon application only.

6. **The GCCF Finance Committee recommend** that financial documents, including those related to shows, should be kept at least until the accounts have been examined and approved at the club's AGM and preferably for six years.